

# MEMORANDUM

Date: January 25, 2005  
To: NEFRC Personnel, Budget, and Finance Policy Committee  
From: Donna Starling, Financial Services & Records Management Manager  
Re: February 2, 2006, Committee Meeting

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A meeting of the Personnel, Budget, and Finance Policy Committee will be held on Thursday, February 2, 2006, at **9:30 a.m.** at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.

## AGENDA

1. Call to Order, Roll Call, Introductions – Chairman Sgroi
- \*2. Approval of January 5, 2006, Meeting's Minutes – Chairman Sgroi
3. New Business
  - \*A. December Financial Report – Donna Starling
4. Old Business
5. Next Meeting Date and Location: March 2, 2006  
TBA
6. Adjournment

**\*Denotes Action Item**