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MEMORANDUM

Date: December 4, 2008
To: NEFRC Personnel, Budget, and Finance Policy Committee
From: Donna Starling^{DS}, Chief Financial Officer
Re: December 4, 2008, Committee Meeting

The next meeting of the Personnel, Budget, and Finance Policy Committee is scheduled for **Thursday, January 8, 2009**, at **9:00 a.m.** at the **Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216.**

Northeast Florida Regional Council

PERSONNEL, BUDGET & FINANCE POLICY COMMITTEE

Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, Florida 32216

Thursday, December 4, 2008
9:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)
(*Denotes Action Required)

- *1. Approval of October 2, 2008 Meeting's Minutes – Chair Williams 1
- *2. September 2008 Financial Report – Donna Starling 2
- *3. October 2008 Financial Report – Donna Starling..... 3
- *4. Modification to Annual Leave Policy – Brian Teeple 4
- 5. Audit Update – Donna Starling 5
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- 6. Roof Replacement Update – Mario Taylor 6
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- 7. Next Meeting Date and Location: **Thursday, January 8, 2009**
Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, Florida 32216
- 8. Adjournment

***Denotes Action Item**