



# NORTHEAST FLORIDA REGIONAL COUNCIL

Personnel, Budget, and Finance Policy Committee

June 4, 2009

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## MINUTES

A meeting of the Northeast Florida Regional Council (NEFRC) Personnel, Budget, and Finance Policy Committee was held on Thursday, **June 4, 2009**, at 9:00 a.m., at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida 32216. **Chair Williams** called the meeting to order at 9:03 a.m. with the following members present representing a quorum:

Bob Sgroi	Robert Page	Hugh Fish
Larry Williams	Jane Miller	

Excused: Cyndi Stevenson, Chip Laibl

Absent: Art Graham

Staff: Brian Teeple, Mario Taylor, Donna Starling, and Joyce Rhodes

### \*Approval of Minutes

**Mr. Fish moved approval of the minutes of the May 7, 2009 meeting; seconded by Mr. Sgroi; motion unanimously carried.**

### \*April 2009 Financial Report

Ms. Starling reported that the Council posted a Net Loss of \$22,544 for the month of April and a Year to Date Net Loss of \$106,496. The loss is mainly attributed to salary costs incurred for Reality Check and the Regional Leadership Series. Further costs are expected for Reality Check which was held in May 2009. It is anticipated that some, but not all, of these losses will be recovered once the Reality Check initiative is completed. Discussion followed. **Mr. Fish moved approval of the April 2009 Financial Report; seconded by Mr. Sgroi; motion unanimously carried.**

### FY 08/09 Proposed Amended Budget

Mr. Teeple reviewed the current economic conditions challenging the Council. These include Legislative directives as well as the general economy. The SHIP program has been omitted from the State Budget and Senate Bill 360 will result in no DRI's coming from Duval County. In addition, the BDC has vacated, and the Emergency Preparedness Programs (EPP) is concluding the Hurricane Study. Mr. Teeple reported that in addition to the employees already lost, further down sizing is expected. This will include eliminating further positions, with re-assignments and demotions of other in process. This may be off set in part by the anticipated lease of the spaces on the second floor, east wing to one of our current tenants. Other opportunities for increasing future revenues are being explored.

Ms. Starling addressed the proposed amended budget changes. Agency-wide the revised budget would decrease revenues by \$120,843 from \$6,065,078 to \$5,944,233. Factors contributing to this adjustment include the loss of DCA Base funding and reduced DRI's funding, the adjustments for the BDC termination and the non-renewal of the Regional Data Center contract. Direct expenses have increased

largely due to the EPP funding being passed through to the other Regional Councils. County contributions remain unchanged. Salaries and Fringe Benefits have been reduced by \$480,000 as a result of the loss of five (5) Council positions and two (2) BDC positions. As a result of these factors, a loss of \$126,806 is expected for the year. Discussion followed. **Mr. Sgroi moved approval of the FY 08/09 Amended Budget as presented; seconded by Mr. Fish; motion unanimously carried.**

#### FY 09/10 CEO Contract

Mr. Teeple presented the proposed FY 09/10 CEO contract for consideration. The proposed contract is unchanged from terms approved and in effect since FY 07/08. Committee discussion followed. **Mr. Fish moved approval of the FY 09/10 CEO contract; seconded by Mr. Sgroi; motion unanimously carried.**

#### Next Meeting Date and Location

The next meeting is scheduled for **Thursday, July 2, 2009**, at 9:00 a.m., at the **Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida 32216.**

#### Adjournment

There being no further business before the Committee; the meeting was adjourned at 9:55 a.m.