

MEMORANDUM

Date: February 2, 2005
To: NEFRC Personnel, Budget, and Finance Policy Committee
From: Barbara Rovedo, Director of Operations
Re: February 10, 2005, Committee Meeting

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A meeting of the Personnel, Budget, and Finance Policy Committee will be held on Thursday, February 10, 2005, at **9:30 a.m.** at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, FL 32216. This will be held in **Meeting Room E.**

AGENDA

1. Call to Order, Roll Call, Introductions – Chairman Lassiter
- *2. Approval of January 6, 2005, Meeting's Minutes – Chairman Lassiter
3. New Business
 - *A. December Financial Report – Donna Starling
4. Old Business
5. Next Meeting Date and Location March 3, 2005, at 9:00 a.m.
Northeast Florida Regional Council
6850 Belfort Oaks Place
Jacksonville, FL 32216
6. Adjournment

***Denotes Action Item**